

# **APPLICATION FOR EMPLOYMENT**

Please type and print, or write legibly in print.

### To The Applicant:

We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or physical disability.

#### AATRIX SOFTWARE, INC. is an Equal Employment Opportunity Employer.

| DATE OF APPLICAT       | _                    |                     | POSITION #      | APPLIED FOR:    |             |
|------------------------|----------------------|---------------------|-----------------|-----------------|-------------|
| NAME:                  |                      |                     |                 |                 |             |
|                        | LAST NAME            |                     | FIRST NAME      |                 | MIDDLE NAME |
| ADDRESS:               |                      |                     |                 |                 |             |
|                        | NUMBER               | STREET              | CITY            | STATE           | ZIP CODE    |
| PHONE / MOBILE NO. :   |                      |                     |                 | DESIRED SALARY: |             |
|                        |                      |                     |                 |                 |             |
| IF YOUR APPLICATION IS | S CONSIDERED FAVORAL | BLY, ON WHAT DATE W | ILL YOU BE AVAI |                 |             |
|                        |                      |                     |                 |                 |             |
| ARE YOU LEGALLY ALLO   | WED TO WORK IN THE U | J.S.? YES           | NO              | EMAIL ADDRESS:  |             |

| SCHOOL      | ADDRESS | COURSE OF STUDY |   |   | YEAR<br>LETED |   | DID<br>GRAD |
|-------------|---------|-----------------|---|---|---------------|---|-------------|
| HIGH SCHOOL |         |                 | 1 | 2 | 3             | 4 | YES         |
|             |         |                 | 1 | 2 | 3             | 4 | YES         |
| COLLEGE     |         |                 | 1 | 2 | 3             | 4 | YES         |
|             |         |                 |   |   |               |   |             |
|             |         |                 |   |   |               |   |             |
|             |         |                 |   |   |               |   |             |
|             |         |                 |   |   |               |   |             |
|             |         |                 |   |   |               |   |             |

Please attach any additional education, or training you feel is relevant or would like us to consider.



## **APPLICATION FOR EMPLOYMENT**

| EMPLOYMENT BACKGRO | UND             | List ALL Present and Past Employment, beginning with the most recent one. |            |          |  |
|--------------------|-----------------|---|------------|----------|--|
| COMPANY NAME       | ADDRESS / PHONE | POSITION  | START DATE | END DATE |  |
|                    |                 |   |            |          |  |
| REASON FOR LEAVING | SUPERVISOR      | STARTING SALARY   | ENDING     | SALARY   |  |
|                    |                 |   |            |          |  |
|                    | JOB RESPONSIB   | BILITIES  |            |          |  |
|                    |                 |   |            |          |  |
|                    |                 |   |            |          |  |
|                    |                 |   |            |          |  |

#### \*May we contact the employer mentioned above? YES NO

| ADDRESS / PHONE | POSITION        | START DATE | END DATE                          |
|-----------------|-----------------|------------|-----------------------------------|
|                 |                 |            |                                   |
| SUPERVISOR      | STARTING SALARY | ENDING     | SALARY                            |
|                 |                 |            |                                   |
| JOB RESPONSIB   | ILITIES         |            |                                   |
|                 |                 |            |                                   |
|                 |                 |            |                                   |
|                 |                 |            |                                   |
|                 | SUPERVISOR      |            | SUPERVISOR STARTING SALARY ENDING |

\*May we contact the employer mentioned above? YES NO

| COMPANY NAME       | ADDRESS / PHONE | POSITION        | START DATE | END DATE |
|--------------------|-----------------|-----------------|------------|----------|
|                    |                 |                 |            |          |
| REASON FOR LEAVING | SUPERVISOR      | STARTING SALARY | ENDING     | SALARY   |
|                    |                 |                 |            |          |
|                    | JOB RESPONSIB   | ILITIES         |            |          |
|                    |                 |                 |            |          |
|                    |                 |                 |            |          |
|                    |                 |                 |            |          |

\*May we contact the employer mentioned above? YES NO

Please attach any additional employment history or training you feel is relevant or would like us to consider.



=

\_

| EMPLOYMENT REFERENCES   |                                    |                               |              |  |  |  |
|---|------------------------------------|-------------------------------|--------------|--|--|--|
| NAME  | POSITION / COMPANY                 | ADDRESS                       | PHONE NUMBER |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
| PERSONAL REFERENCES   |                                    |                               |              |  |  |  |
| NAME  | OCCUPATION                         | ADDRESS                       | PHONE NUMBER |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
| Please attach any additional information ( <i>resumé, portfolio and/or cover page</i> ) you feel may be helpful to us in considering your application.    |                                    |                               |              |  |  |  |
| Were you in the U.S. Armed Forces? YES NO Date of discharge:  |                                    |                               |              |  |  |  |
| Please list any military trainin  | ng / experience that may be applic | cable to this job you're appl | ying for.    |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
| Have you ever been convicted of a felony or a Class A misdemeanor? YES NO   *Conviction will not necessarily disqualify applicant from employment. YES NO |                                    |                               |              |  |  |  |
| If you answered yes, please briefly explain.  |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |
|   |                                    |                               |              |  |  |  |

### **PRE-EMPLOYMENT STATEMENT** (Read carefully before signing)

I understand and voluntarily agree that the information that I have provided on this paplication is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, termination from employment.